

**DEPARTMENT OF ANTHROPOLOGY**  
**JANIS FAITH STEINGRUBER STUDENT TRAVEL AWARD FUND**

The Department of Anthropology Janis Faith Steingruber Student Travel Award is awarded annually to either a graduate or undergraduate anthropology student in the Department of Anthropology. The primary purpose is to encourage student participation in archaeological digs and field work, but the award may also provide assistance to students participating in a scientific meeting. The award's objective is to provide financial assistance for travel to graduate and/or undergraduate students in the Department of Anthropology. The main purpose shall be to encourage student participation in archeological digs and field work by providing financial assistance to deserving individuals. The secondary purpose will be to provide assistance to deserving students who wish to travel to scientific meetings related to their academic work in the Department. The award(s) will be given to a student(s) exhibiting professional promise and outstanding academic performance. Selection of recipient(s) will be made by a faculty appointed committee. The departmental awards committee selects winners from among the applicants and also determines the number of awards to be made each year.

**THE APPLICATION DEADLINE IS THE FIRST FRIDAY IN FEBRUARY BY 5:00 P.M.**

**ELIGIBILITY CRITERIA**

The student must be a graduate or undergraduate student majoring in anthropology at the University of Georgia. *Successful recipients attending a scientific meeting are required to submit the accepted abstract with their presentation; if applying for archaeological field work assistance, the successful recipient will submit a one-page project description.*

**PROPOSAL FORMAT**

Adherence to the following proposal format is mandatory. Those applications not following the format will not be considered for review. Please note the limits on length for each section.

- Page 1
  - Application Cover Sheet
  
- Pages 2-3
  - Summary of the research objectives and field work, citing relevant literature
  - Discussion of methods, procedures, and expected results
  - Budget. Give details of costs for supplies, transportation, lodging, and other expenses directly related to the field project, or scientific meeting attendance, noting any funding already received for the project. **Contact the department's business manager, Marilyn Rodriguez, to review your budget and make sure your expenses are allowable.**
  - Expected schedule for completion of the field work and the overall project
  
- Pages 4-x
  - Unofficial transcript. Applicants may obtain their unofficial transcript from Athena.

The proposal should be 12 point, single-spaced, with one-inch margins. ***No electronic submissions will be accepted.***

**Submit application materials to [anthro@uga.edu](mailto:anthro@uga.edu) by 5:00 p.m. on the first Friday in February.** Proposals will be reviewed by the departmental awards committee and the award recipients will be notified during the last week of April. Awards will be made based on proposal quality, academic performance, and professional promise. The departmental awards committee reserves the right to alter the dollar amount awarded.